

# Turtle Creek Valley COG

2700 Monroeville Blvd • Monroeville Pa 15146  
 PHONE 412-858-5115 • DIRECT 412-924-8366

## APPLICATION FOR CERTIFICATE OF OCCUPANCY

Date:

PROPERTY INFORMATION			
Address:	Unit	Tax Parcel:	
Property change of ownership Y N		Change of Tenant Occupancy Y N	
Occupancy types    Single Family Dwelling    Two Family Dwelling    Multi-Family Dwelling    Commercial			
APPLICANT			
Name:		Phone:	
Address: <span style="float: right;">Email</span>			
CURRENT PROPERTY OWNER			
Property Owner:		Phone:	
Address:			
NEW BUYER / TENANT			
Name:		Phone:	
Address:			
PROPERTY MANAGER			
<small>(Person having access to the structure &amp; property, per Borough Ordinance a local manager must be indicated if owner is out of the area)</small>			
Name:		Phone:	
Address:			
<b style="color: red;">Notice: All applications / inspections become void thirty (30) days from date of application / inspection.                      No structure may be occupied prior to the issuance of a Certificate of Occupancy.</b>			
SIGNATURE			
Signature of applicant: <b>X</b>		Date:	
<b style="color: red;">Fees: Residential Inspections \$75.00 per unit. 1 reinspection follow up will be conducted within 30 days                      All additional inspections and or inspections after 30 days will require a new application &amp; \$75.00 fee</b>			
*****TOWNSHIP USE ONLY*****			
Appointment for inspection:		@	A.M. / P.M.    Inspection results: <input type="checkbox"/> Passed <input type="checkbox"/> Failed
Appointment for re-inspection:		@	A.M. / P.M.    Inspection results: <input type="checkbox"/> Passed <input type="checkbox"/> Failed

**INCOMPLETE APPLICATIONS OR OBSOLETE FORMS WILL BE REJECTED**