

**TURTLE CREEK VALLEY COUNCIL OF GOVERNMENTS  
REGULAR BOARD MEETING  
October 1, 2015  
6:30 pm**

**VOTING DELEGATES:**

Tim Bridge, Lucky Price, Max Spencer, Paige Trice, Joe Costa, Kevin Collins, Rob Parker, Darrell Rapp, Peter McGinty

**STAFF:**

Amanda Settelmaier and Liz Kozub

**MEETING CALLED TO ORDER AT 6:37**

**APPROVAL OF MINUTES**

Motion by Rob Parker seconded by Max Spencer to approve the Minutes and Treasurer's Report from June 25, 2015 and the Treasures report from July 31, 2015  
Motion passed unanimously.

**APPROVAL of CITF BID OPENINGS**

Two CITF bids were opened at the TCVCOG offices on Thursday September 24<sup>th</sup> 2015.

1415-1-CITF-005 Holland Avenue Reconstruction, Braddock Borough

Motion made by Rob Parker to accept the bid from Victor Paving in the amount of \$74,989.20, contingent upon approval from the borough council, solicitor, and engineer. Motion seconded by Lucky. Motion approved unanimously.

1415-1-CITF-006, Ice Plant Hill Road Slide Repair, Wilmerding Borough

Motion made by Lucky Price to accept the bid from GeoBuild LLC, contingent upon approval from the borough council, solicitor, engineer and Allegheny County. Motion seconded by Max. Motion approved unanimously.

**UCC APPEALS BOARD**

The UCC Appeals Board met in August to review the bylaws and appoint a chairperson. This was going to take place at the first appeals meeting, however an appeal has yet to be filed. We made some changes to the bylaws, much of which were non- substantive. The most notable change was opening up the appeals board to other municipalities outside of the TCVCOG. The revisions to the appeals board were provided in a packet. Lucky asked what opening up membership was going to mean. Amanda explained that the board would hear appeals from outside the TCVCOG communities if the municipality in which the appeal took place was participating in the appeals board.

Motion by Joe Costa and seconded by Kevin Collins to approve the proposed changes to the UCC Appeals Board By Laws. Motion passed unanimously.

There are three appointments that need to be made to the board because term limits have expired or are set to expire in December 2015. These candidates are currently serving on the appeals board and were appointed for initial terms which began in 2013. The appointments to take place are as follows:

Chuck Yaskanich - Term: January 2014- December 2018

Mark Allison - Term: January 2015- December 2019

Dave Gilliland - Term January 2016- December 2020

Motion made by Joe Costa seconded by Max Spencer to appoint Chuck Yaskanich to the board for a term ending December 2018, Mark Allison for a term ending December 2019, and Dave Gilliland for a term ending December 2020. Motion passed unanimously.

### **CABLE FRANCHISE AGREEMENT**

About 8 ½ years ago when Norine was director, 16 TCVCOG communities came together to get better pricing from Cohen Law Group to negotiate a cable franchise agreement with Verizon. The last time we did this RAD funds were used to offset the costs. It is a nice way for the COG to give back to the communities. It is the recommendation from the managers committee that the \$20,000.00 in the manager's committee fund be used once again to offset these costs. Amanda asked for board approval to use the \$20,000.00 from the manager's committee funds towards to cable franchise agreement.

Motion made by Pete McGinty, seconded by Lucky. Motion passed unanimously.

### **BUDGET APPROVAL**

Amanda passed out the proposed 2016 budgets. She explained that we did the budgets a little different this year, each budget is listed individually. The 2015 budget figures are shown as a comparison to the proposed 2016 budget figures.

Directors reviewed the budget

Kevin: Why was there a decrease in salaries?

Amanda: The decrease was due to Barb retiring.

Kevin: Program fees in code enforcement, is that what the towns are paying?

Amanda: Yes

Darrel: I don't see any line item in the Vector budget for inspections and maintenance. Why?

Amanda: Those costs usually come out of the parts and labor line item.

Amanda: We are finding that we do not have the same usage for the vector as we did in years past. The program used to run all the way from April to November. Ray however is already in Florida because we are not getting the usage we used to.

Darrell: I am wondering if the next round of permits for MS4, will increase the need to catch basins cleaning

Tim: North Braddock just had an audit from the DEP, who wanted to know when the vector was in and what was cleaned. Which means they are coming around to audit communities.

Amanda: We are able to pay the bills for the program, but if we ever get to a point where it costs us money we will likely have to shut it down.

Pete: I think the COG is charging the towns too much for reminder letters.

Amanda: That's not a cost to the communities, it's a revenue source for the billing program. I usually air on the conservative side when budgeting how much of that revenue will come in because I do not like to rely on those funds.

Motion to accept the 2016 Budgets made by Lucky, and seconded by Pete. Motion passed unanimously.

### **DIRECTORS REPORT**

Please see attached report.

Amanda talked about all the work that was completed by the COG over the summer months while the board was in recess. The full report talks about those items in detail.

Liz spoke about the EPA conference in brownfield development.

Pete talked about the brownfield work that was going on in East McKeesport. He thanked the COG for their efforts in the revitalization project of the gateway to their business district. East McKeesport council has committed to revitalizing their business district along 5<sup>th</sup> avenue so the two projects work well together.

Amanda said we are ready to expand our code enforcement program for towns that are interested. Pete said East McKeesport recently made their code enforcement officer a full time position. He said code enforcement is a worthwhile investment. Kevin said that Jason is doing a thorough job in Churchill and they are pleased with the program. Joe said that Jason is also doing a lot of good work in Wilkins Township.

### **OPEN FORUM**

Next month Tim will be appointing a committee for the election that will take place at the December meeting. He usually appoints three people to sit on the election committee. If any board members are interested in running for an executive officer position you will need to let the election committee know when it is formed. More to come at the upcoming meeting.

Motion to adjourn made by Lucky, seconded by Pete.